

GUIDELINES FOR THE EXTENDED ART AND CRAFT SALES, December 2016

Pre-registration required. Limited space available. First come, first served. The sales are open to members only or \$15 for non-members. A commission fee of 30% goes to the YAA. New members welcomed at registration.

The walls within the gallery itself are easily divided into 12 sections for displays and clearly marked shelving will be used.

. This will be made out beforehand and followed when names are posted. Names and numbers will be on the spaces before intake begins. Once all the places have been reserved no additional participants will be accepted. All registering for the show/sale will be informed of the need to be very neat and orderly in appearance. There is limited space and we want it to be attractive and appealing to the shopper so please leave your items with us in a clearly marked bin and we will set them out ourselves.

Please make a comprehensive inventory corresponding to items you are leaving with us. We are not responsible for any items that are damaged or lost. Participants will be required to complete an itemized inventory, each item numbered, and every individual piece must be securely labeled. The label will bear the artist's initials and the inventory number of the item. These must be done ahead of time, not at intake. Artist names, not business names, will be used as this coincides with check payment.

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Please tear off and return the form below for our records:

Check if you are a member  If not, check if you have paid the \$15 registration fee

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Address \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address (if different)

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Art Form \_\_\_\_\_

Sign in Agreement of above \_\_\_\_\_

Date \_\_\_\_\_